



Manager, Foundation and Academic Programmes

Responsibilities:

- Manage academic programmes at different QF levels including programme with placement
- Manage aviation-related short courses and beginner courses
- Monitor programmes, courses and instructors to ensure quality delivery
- Deliver courses including but not limited to aviation-related disciplines
- Liaise with external parties including academic institutions and business partners
- Coordinate with government departments and accreditation bodies for programme and course delivery issues
- Perform course design and development based on training needs of the airport community
- Perform any ad hoc assignments as required

Requirements:

- Bachelor degree holder (preferably a Master's degree) with 6-8 years' work experience in aviation industry and/or training and course development
- Effective communication, presentation and report writing skills
- Good command of written and spoken English and Chinese, including Mandarin
- Candidates with less experience will be considered as Assistant Manager, Foundation and Academic Programmes